

foursquare

w o r k s p a c e

DESIGN | FIT OUT | FURNITURE



Transforming workplaces from concept to completion

We've been told by our clients that we're a little different...

From vision to reality, we collaborate. We take the time to gain an in-depth understanding of not just the facilities your business needs to operate efficiently, but also your brand identity and company culture.

We do everything in-house. Our handpicked team of creative, technical and commercial experts have successfully delivered projects from £25k to £1m, ensuring each meets the highest standards, is completed on time and to budget.







Design

We don't follow the crowd; we love to push boundaries by creating designs that not only meet your specific needs but also provide a place where your team can thrive.

We want your business to grow, so we look to the future by designing flexible workspaces that can easily adapt to different business requirements and keep up with the latest innovations in technology.

We'll work with you to create spacial plans and mood boards. We'll provide as little or as much input as you wish and can take care of everything, even the planning of electrical, lighting or air conditioning requirements.

To help you understand your proposed designs, we'll provide you with furniture and accessory styles and options, designs and material swatches using 2D computer-generated visuals. We can also create stunning 3D renders to help you truly visualise your new workspace.



Fit Out

Who says an office move or refurbishment has to be stressful?

Dealing with just one supplier during your fit out can give you the perfect workspace, without the sleepless nights!

We'll take care of:

- Partitions and doors
- Floor finishes
- Internal air conditioning
- Meeting and conference rooms
- Reception areas
- Specialist lighting and facilities
- Audio and visual equipment
- IT comms rooms
- WC's
- Furniture
- Branding and finishing touches

We understand disruptions need to be kept to a minimum, so we can schedule work in a way that doesn't disrupt or bring daily operations to a halt.

Finding suitable premises can be challenging, particularly when accounting for staffing levels, transport links, space for future growth and your budget. Whether you're completely reimagining and assessing your current workplace or looking to move to a completely new property, this is where we can help.

Our team of workplace consultants will work with you from the outset, taking time to find out and examine all of the facilities your business needs and where these may fit into the space but also how your business runs on a day to day basis.

We'll evaluate headcount and configure accurate numbers for each area of the workplace. With all of the facts in hand, we'll work closely with a network of property agents to seek out potential spaces and locations suitable for you. Our studies may even point out a relocation isn't required, instead a refurbishment of your existing workplace could be the answer.

Feasibility Studies

A modern office lounge area featuring a blue brick wall, a blue and grey sectional sofa, two yellow and brown armchairs, a small round white table, and a purple rug on a grey carpet. Large windows are visible on the right side.

We pride ourselves on our unrivaled customer support, both during and after your new workspace has been created. We want to ensure you're completely happy with the finished look and, as a result, our team will be on hand long after we leave.

From helping you with the set up and ergonomics of your furniture to assisting with optimising space as your business continues to grow, we'll pull out all the stops so that your workspace performs for years to come.

We're just a phone call away!

Ongoing Support



Furniture

At our sister company, Office Furniture and Interiors, we've built relationships with some of the industry's leading furniture suppliers to ensure our clients have access to a vast array of quality products at the most competitive prices. We also have our own exclusive Workpro range, which is manufactured here in the UK.

Our team will be on hand throughout the design process to help you choose both functional and aesthetically pleasing furniture that will transform meeting rooms, receptions and breakout areas into effective and ergonomic places to work that your team will love!

Once we have delivered and installed your furniture, we'll train each of your staff members on how to set up your new seating and equipment to help make sure everyone gains the most out of your investment.





Furniture in the office area of your workplace is integral. We can install and set up complete workstations with bench desking and operator seating alongside all of the necessary extras such as power, monitor arms, screens, individual storage and modesty panels. For meeting rooms, bespoke boardroom tables and meeting seating can be sourced specifically for your needs.



Breakout areas are now seen as a vital part of the modern workplace as they provide staff with a space to socialise and relax during breaks. We can configure comprehensive breakout spaces with the use of modular soft seating, dining tables, a range of different seating including stools and poseur chairs. We'll use vibrant colours inline with your branding to create a welcoming environment where staff want to be.

Canteen areas will help staff to feel comfortable in the office and can lead to an increase in focus and efficiency. We'll fully install kitchen equipment like sinks, fridges, microwaves and storage. On top of that we can also create a space for staff to eat by adding accompanying dining tables and stools.



Supplier

Social Spaces

Social Spaces are an office furniture manufacturer based here in the UK. Launched in 2016 to cater for the growing desire for the design-led soft seating furniture to transform the office into a modern, multi-functional workspace where people can meet, relax, work or dine in comfort.

They offer innovative, contemporary, designer products for corporate breakout spaces, open plan offices, reception areas, meeting rooms, dining areas, and much more, designed and manufactured in the UK.

We've utilised their products on a number of our previous projects, mainly in large-scale breakout areas. Their huge selection of high quality fabric finishes help us inject colour into our client's offices.

Supplier Koplus

Founded in the Netherlands in 2009, Koplus takes on the vision of designing products that are truly intelligent and intuitive. Professional in design and producing functional furniture, Koplus is dedicated to inspire a simple, sensible, stylish and sustainable way of living.

They challenge the norm and seek for new and inventive ways to approach design, material and production. Whether that's through their range of seating and desking to their modern booths, their products are at the forefront of office furniture design.

Koplus first caught our eye with their range of booths, and since then we've been integrating their products into our stunning transformations.



A modern office interior featuring a pool table with blue felt in the foreground. In the background, there are blue chairs at a long counter, and large windows offering a view of the outdoors. The ceiling has a grid of recessed lights.

Case Study

Gracelands

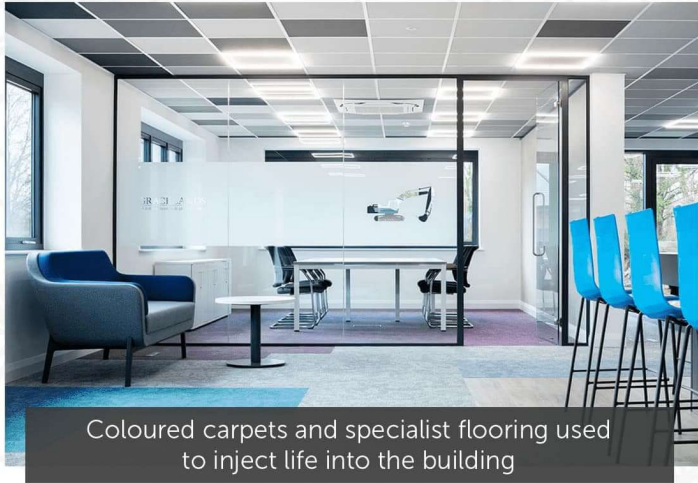
In 2020 Gracelands Ltd, a leading Groundworks and Civil Engineering Contractor based in Eastleigh, Hampshire contacted Foursquare Workspace with a view to completely fitting out their head office. The client was looking for a modern and open space where staff could come and work in a vibrant and functional environment. In addition, as the head office is situated next to a stunning lake on the River Itchen, they felt it was important to take advantage of this by prioritising the use of glass to allow maximum light into the building.

Once we met with the client to get an idea of what their requirements and needs were for the project, the Foursquare Design Team began by creating detailed layouts of the building for the client to evaluate. As the building has two floors, accessibility and functionality had to be considered. Colour was then added in the form of a carpet design to give the client a better idea of how the finished product would look.

The building is now an incredible office that has all of the facilities staff need and more. The highlights of the location have been fully utilised with the extensive use of glass partitioning and large windows resulting in a bright environment with wonderful views. The furniture and carpets installed inject colour and serve as focal points of each area. The client's expectations have been exceeded and we are delighted to have been part of the journey to creating their new home.

"Everyone is highly impressed with the quality of design and product"

- Dan Cleary, Gracelands Ltd



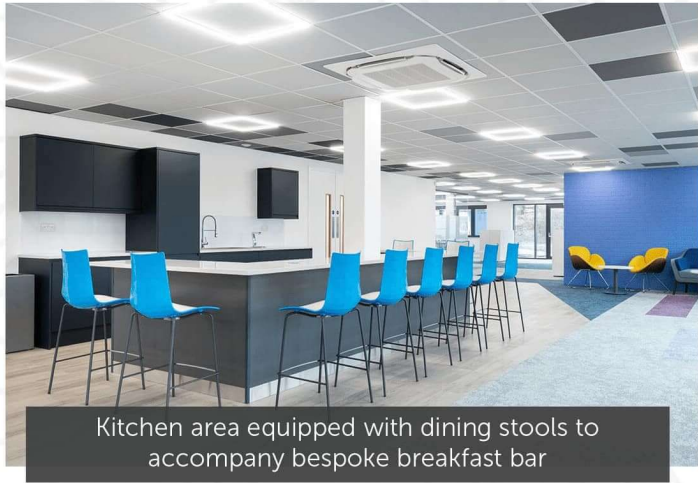
Coloured carpets and specialist flooring used to inject life into the building



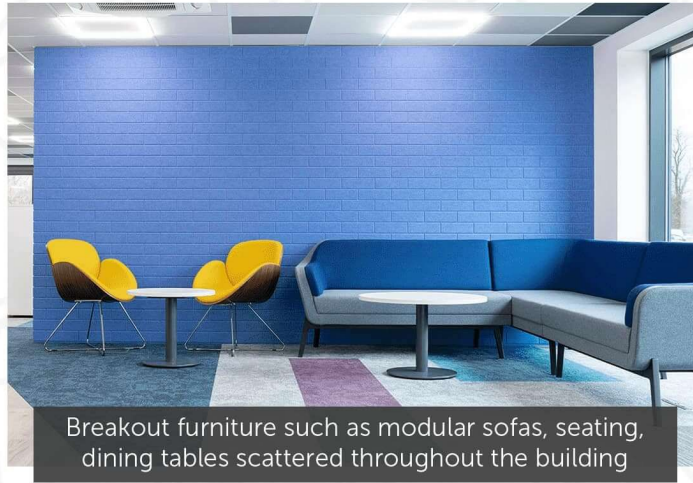
Bench desking along with operator seating, screens and storage added in office areas



Boardroom furniture, including large boardroom tables, leather meeting chairs and flat screen TV



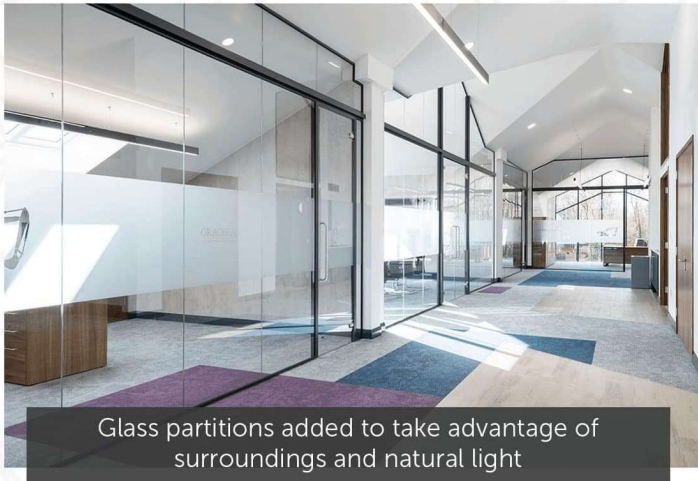
Kitchen area equipped with dining stools to accompany bespoke breakfast bar



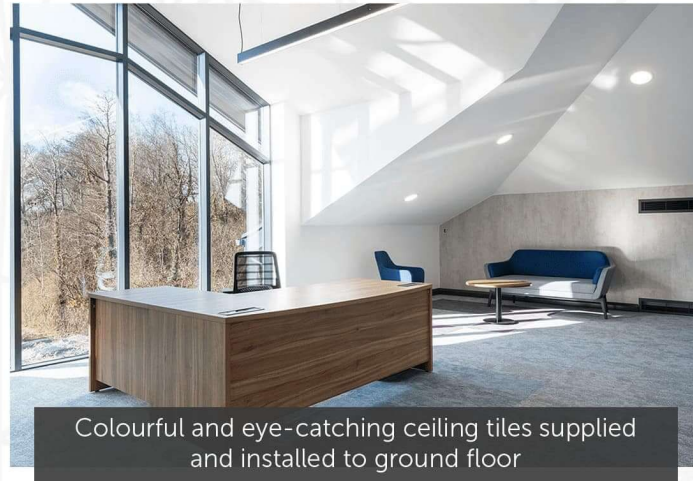
Breakout furniture such as modular sofas, seating, dining tables scattered throughout the building



A pool table and table football were added to the breakout area



Glass partitions added to take advantage of surroundings and natural light



Colourful and eye-catching ceiling tiles supplied and installed to ground floor



Manifestations with Gracelands logo printed onto partitions as a finishing touch



Case Study

University of Southampton

University of Southampton Science Park, a leading centre for entrepreneurial science, tech innovation and high growth business incubation, issued a Design Competition for their newest office move. The requirement the client set out detailed how the working space provided should be unique, aspirational and stimulating driven by flair and efficiency of design providing an unforgettable experience for both transient and passive workers. Given our past work in transforming office spaces we believed we'd be the perfect people to deliver the clients requirements.

Their old offices contained a mismatch of office furniture that was no longer fit for purpose and lacked consistency. Their space had become cramped and needed updated facilities along with a clear floorplan in order for their staff to work comfortably and efficiently. To allow us to fully understand the clients requirements we undertook an extensive feasibility survey that allowed us to mock up some stunning 2D and 3D designs. Once these were created we met with the client and presented our initial plans which we discussed with the assistance of a 3D video render. Upon further consultation with the client we made a small number of amendments to the plans which both parties agreed would compliment the works.

We delivered a facility that has far exceeded the clients expectations. Each room has a distinct identity with the use of bright colours and modern furniture, making it an inspiring and enjoyable place for staff to work. Numerous visitors to the facility have already commented that the works were completed to a higher standard than they could have expected from the fabric of the building.



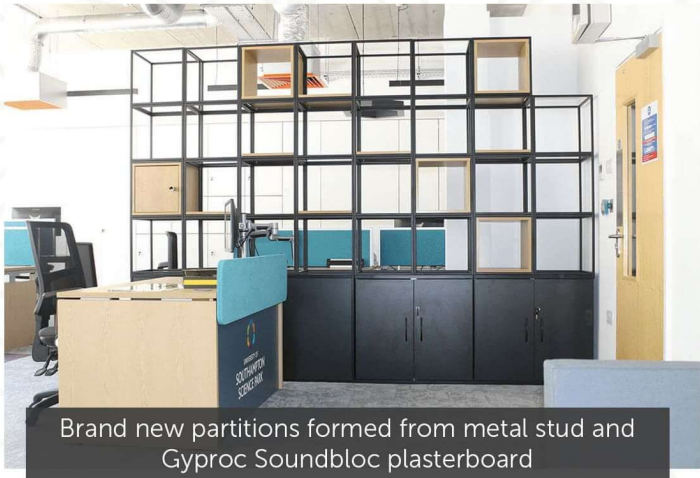
Contemporary exposed ceiling layout to replace old ceiling tiles



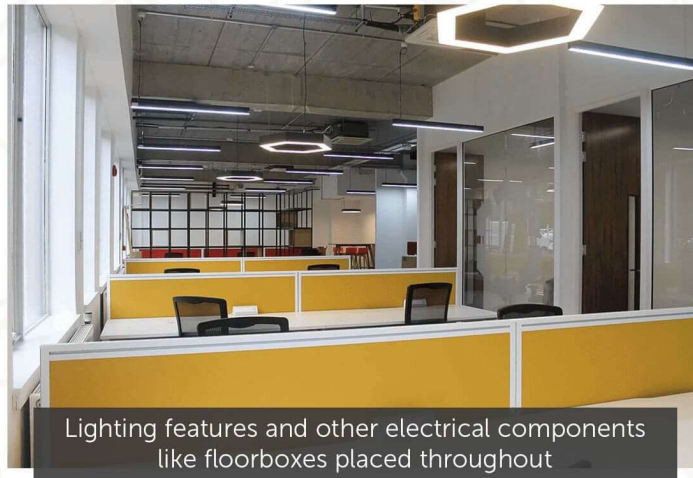
Carefully planned carpet layout using colours matching client branding



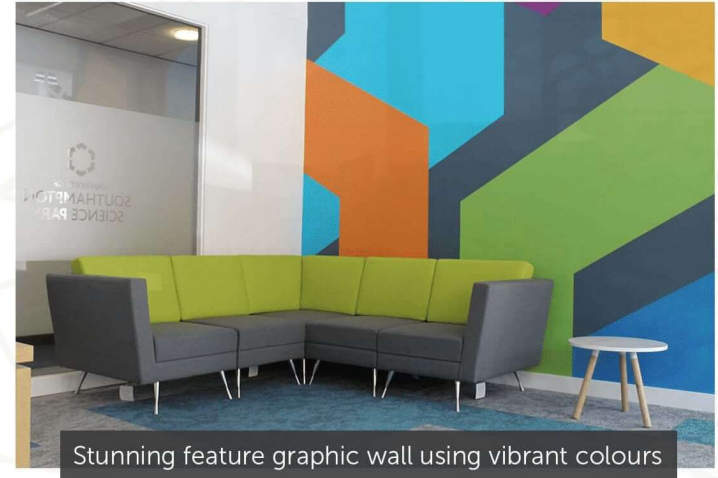
Luxury vinyl tiles, worktops, breakfast bar and integrated undercounter fridge in kitchen areas



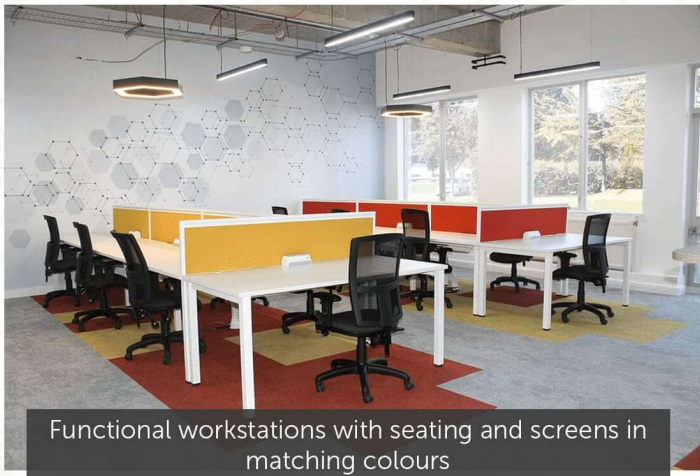
Brand new partitions formed from metal stud and Gyproc Soundbloc plasterboard



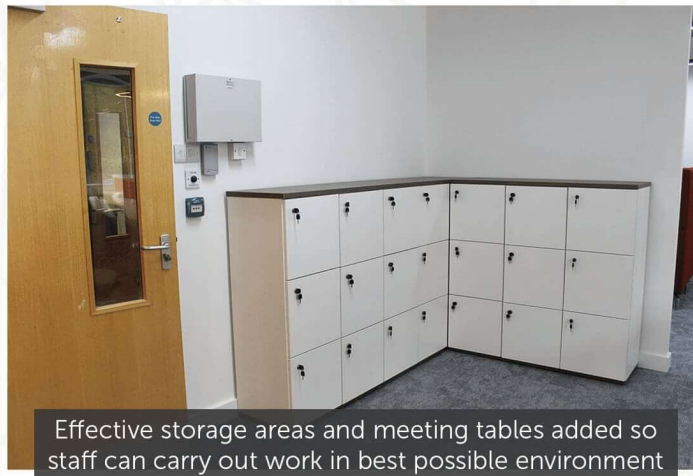
Lighting features and other electrical components like floorboxes placed throughout



Stunning feature graphic wall using vibrant colours



Functional workstations with seating and screens in matching colours



Effective storage areas and meeting tables added so staff can carry out work in best possible environment



Diverse range of breakout furniture including meeting booths, soft seating and dining stools



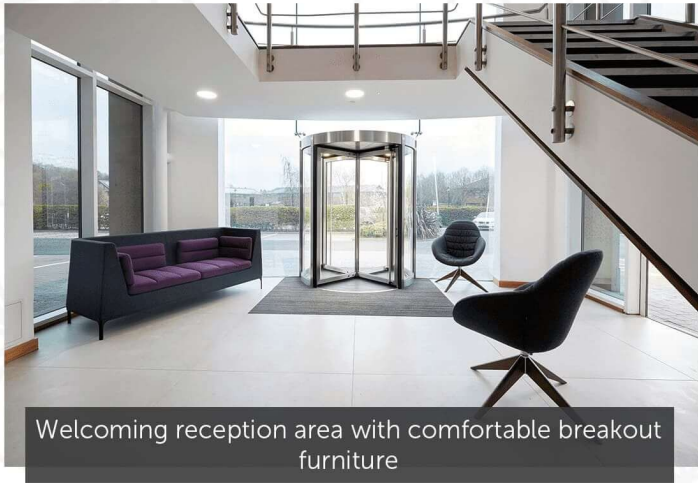
Case Study

Imperial House

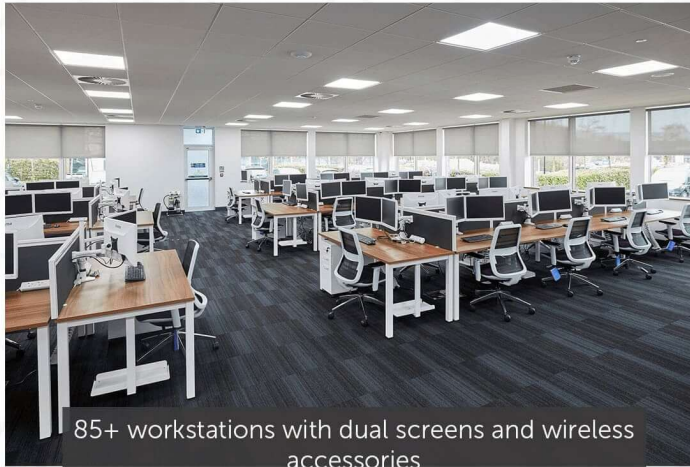
We've enjoyed a strong relationship with Imperial Car Supermarkets over a number of years, working together on a number of different showrooms across the UK. When we were approached again to carry out a complete fit out of their brand new HQ, we couldn't wait to get started. This was our most exciting project to date!

Our main aim was to create a modern and practical workspace that could comfortably accommodate a large and growing team in the long term. We also needed to meet the requirements set by the Directors including consistency with the company branding and identity. Our team drew up extensive plans to help visualise the end product and remained open to any ideas or changes made by the client.

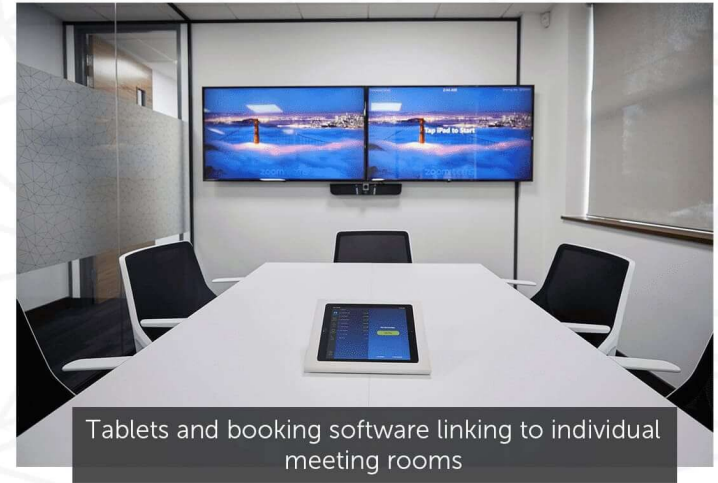
The extensive work carried out on Imperial House has created a contemporary and practical space that will be home to the team for many years to come. The entire design has been considered with the company's branding in mind, creating a space that perfectly encapsulates what the Directors envisioned. It has been incredibly well-received by the team.



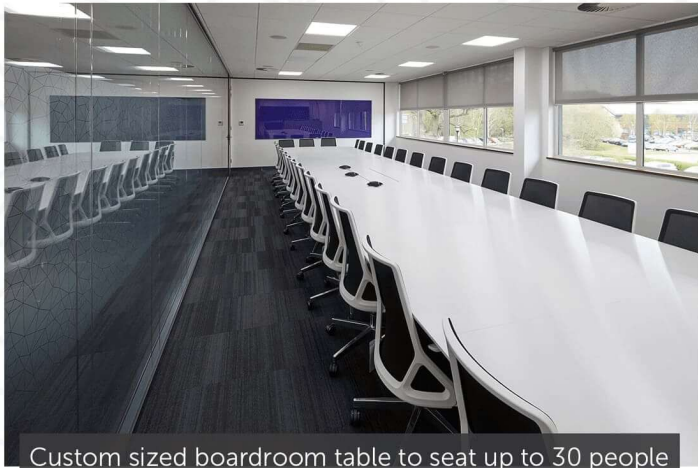
Welcoming reception area with comfortable breakout furniture



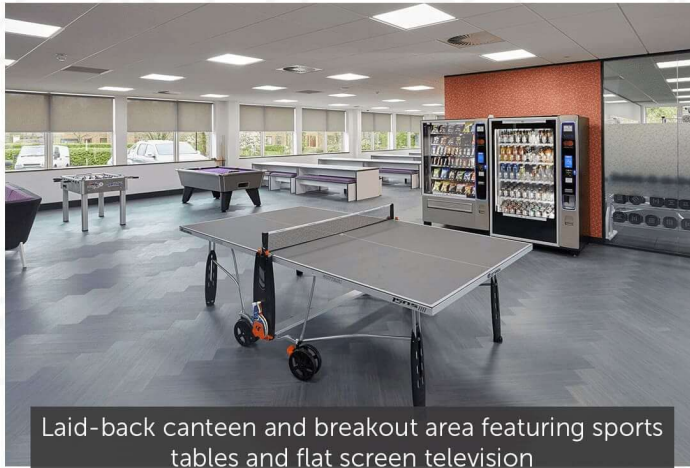
85+ workstations with dual screens and wireless accessories



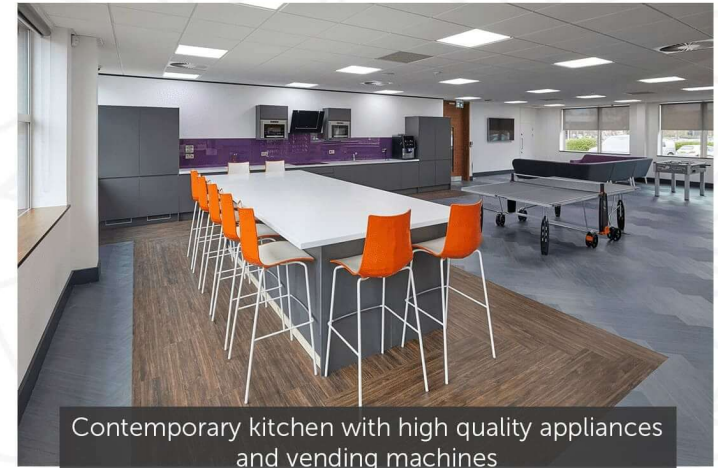
Tablets and booking software linking to individual meeting rooms



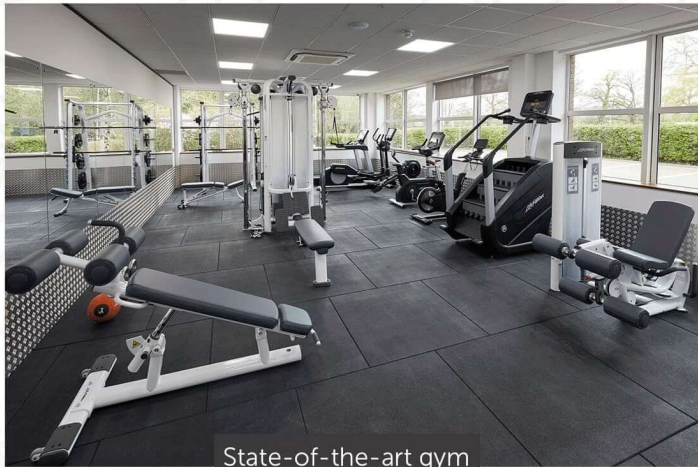
Custom sized boardroom table to seat up to 30 people



Laid-back canteen and breakout area featuring sports tables and flat screen television



Contemporary kitchen with high quality appliances and vending machines



State-of-the-art gym



Locker area for staff valuables



Brand new signage for exterior of the building



Case Study

Foundation House

Connect It Utility Services, a multi-utility service provider based in the South of England, approached us with a view to kitting out their new warehouse and office after outgrowing their existing premises in just two years. The unit they had selected needed careful planning to allow for future expansion and departmentalisation.

After a site meeting with the client where we were able to assess the building as a whole and facilities available, we began the process of space planning for both the office and the warehouse. A modern and functional layout was designed for the whole building that would accommodate all of the clients needs. We worked on minor variations with the client to ensure they were 100% happy, something that was done without extending the project lead time.

The building was transformed from an empty unit into a bright and modern workspace. The warehouse has become a functional area where work can be carried out safely and efficiently. Meanwhile the office is spacious with excellent facilities for staff including smart meeting rooms and welcoming breakout facilities.

“You took a dull empty shell and turned it into a motivating and purposeful working environment”

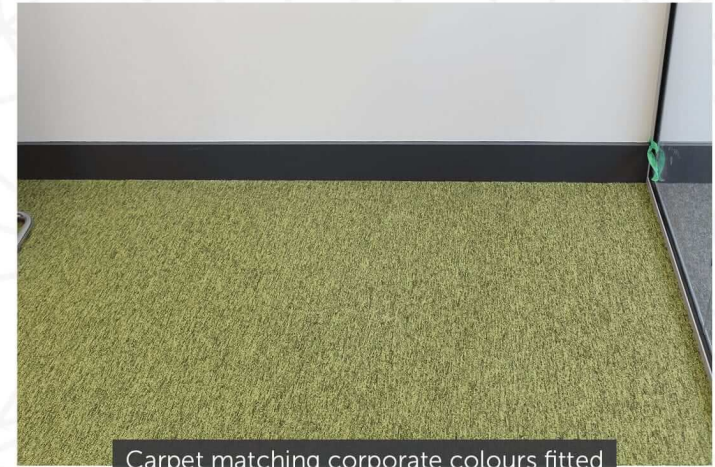
- Lona Fryatt, Project Manager at Connect It Utility Services



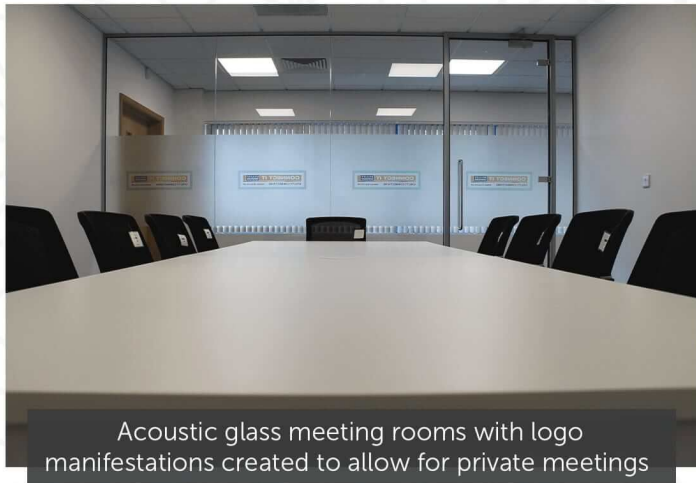
60 metre fire wall, training bays, high bay lighting system and CCTV installed into warehouse



Mixture of solid and glazed walls used to divide office area



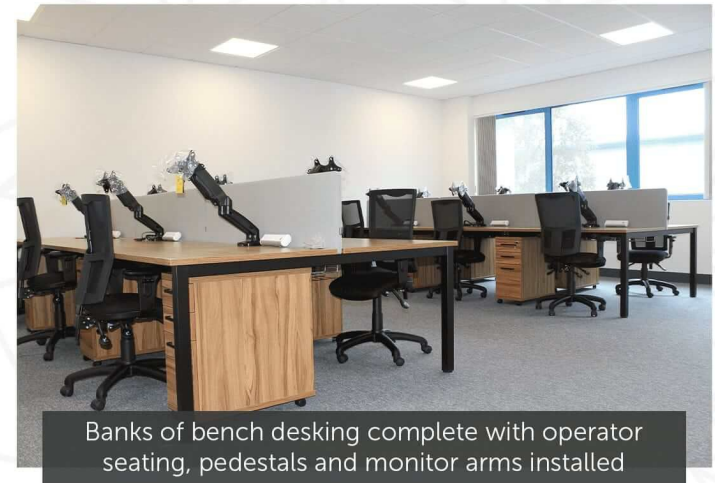
Carpet matching corporate colours fitted



Acoustic glass meeting rooms with logo manifestations created to allow for private meetings



Brand new data cabling and electrics ran throughout office to power audio-visual solutions



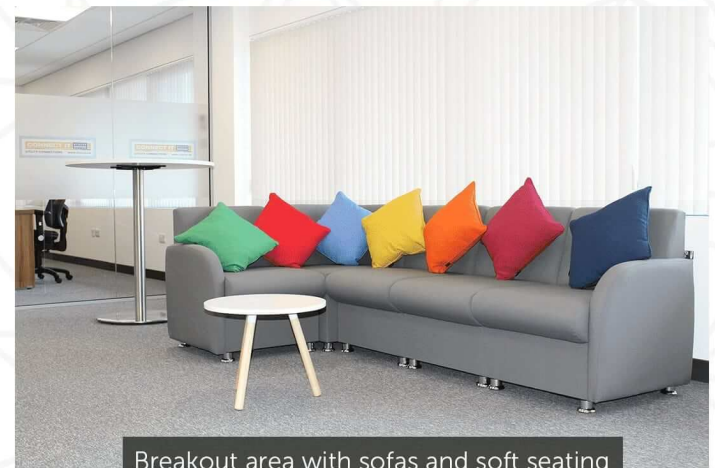
Banks of bench desking complete with operator seating, pedestals and monitor arms installed



Meeting tables and seating added into new glass meeting rooms alongside larger TV screens



Full canteen area and multiple tea points



Breakout area with sofas and soft seating



Case Study

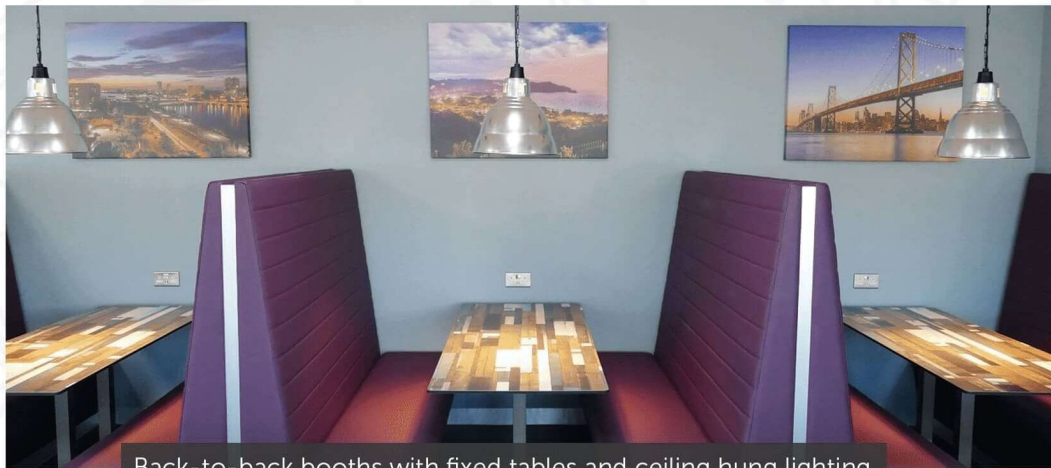
Office Breakout Area

After building a long-term relationship with this Southampton-based client and undertaking the fit out of their commercial canteen previously, we were contacted again to see if we could develop a new breakout area for employees.

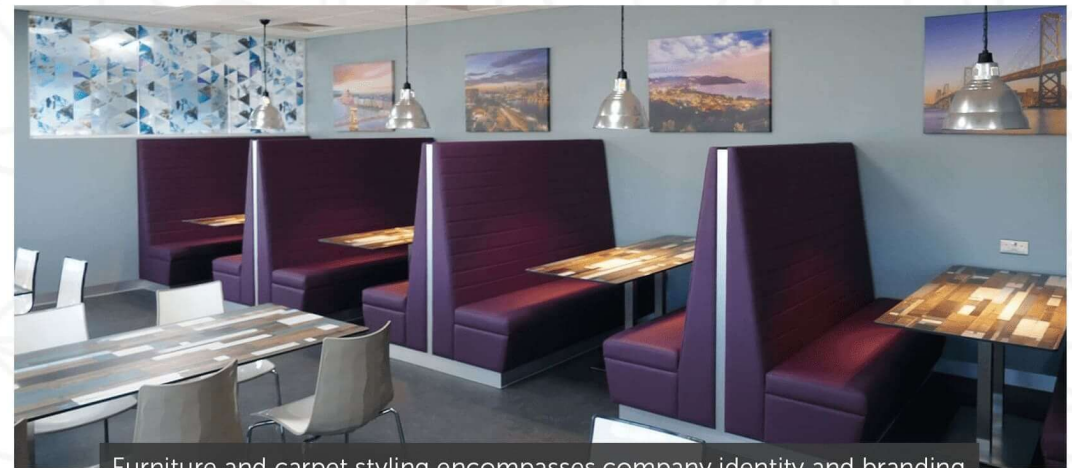
The client was looking for a new seating and breakout area that complemented their brand and the style of the new canteen. After meeting to discuss the client's ideas and thoughts, our Design Team created a range of stunning 3D renders and visuals to encapsulate their vision.

Initial works carried out by our Installation Team included the replacement of flooring and the addition of carpet tiles. Along with the full painting and decoration to freshen up the walls, manifestation screens were added to match their canteen. Finally, contemporary furniture was installed finished in colours to match the company's branding.

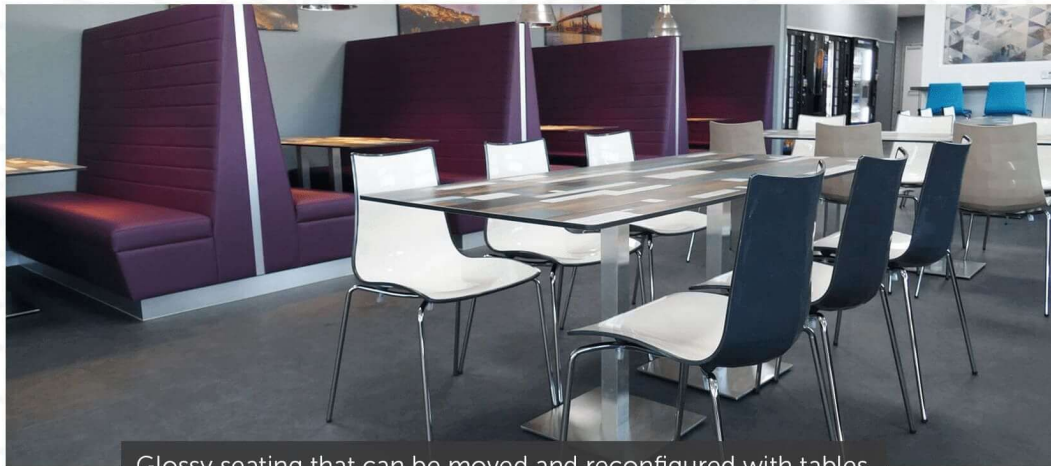
The finished result is a bright, spacious area for staff to enjoy. Each element of the design ultimately reflects the client's brand and has breathed life into a previously dated area.



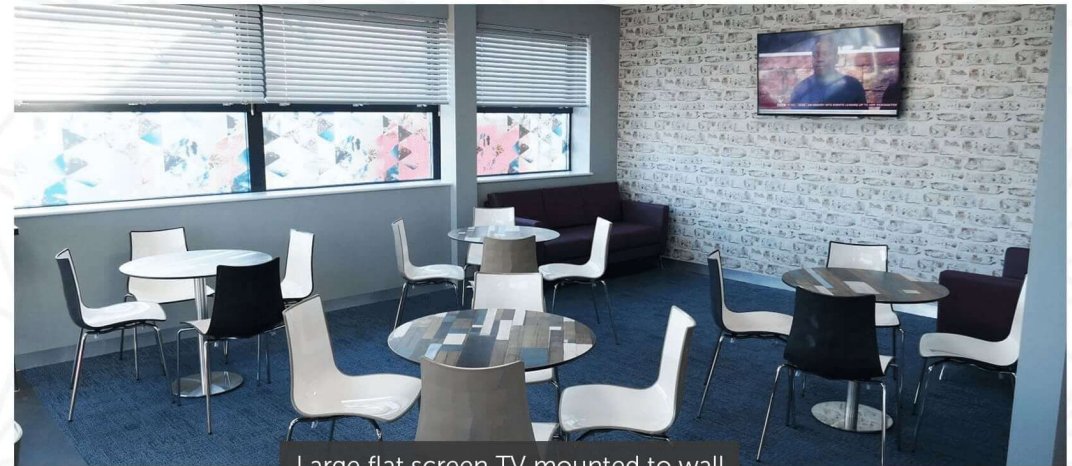
Back-to-back booths with fixed tables and ceiling hung lighting



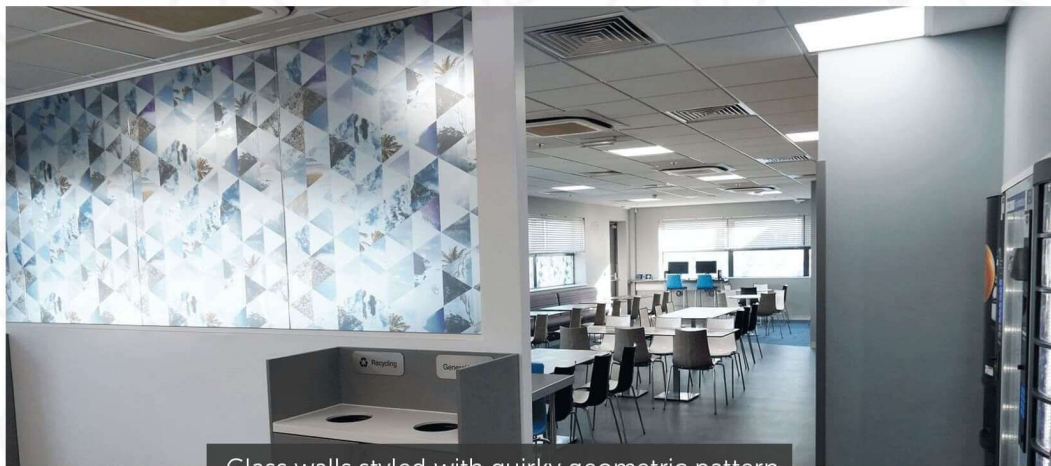
Furniture and carpet styling encompasses company identity and branding



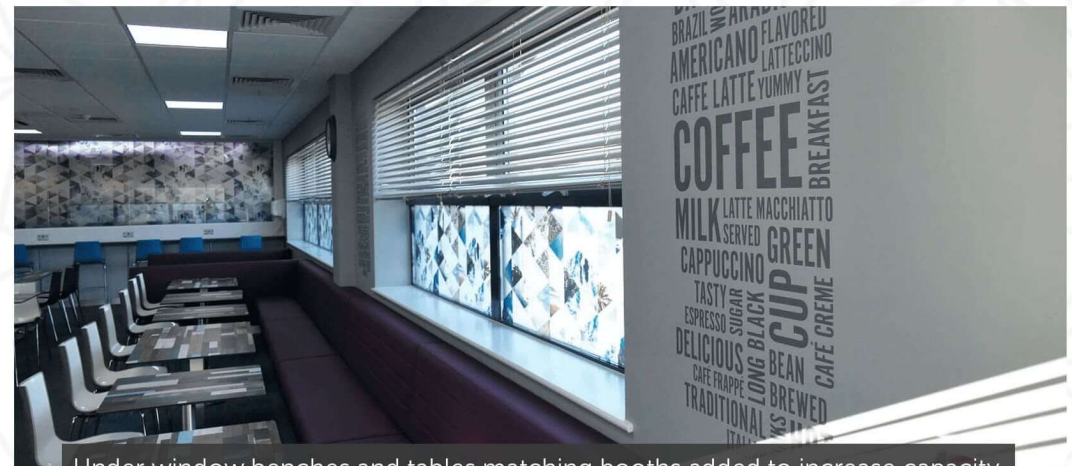
Glossy seating that can be moved and reconfigured with tables



Large flat screen TV mounted to wall



Glass walls styled with quirky geometric pattern



Under window benches and tables matching booths added to increase capacity



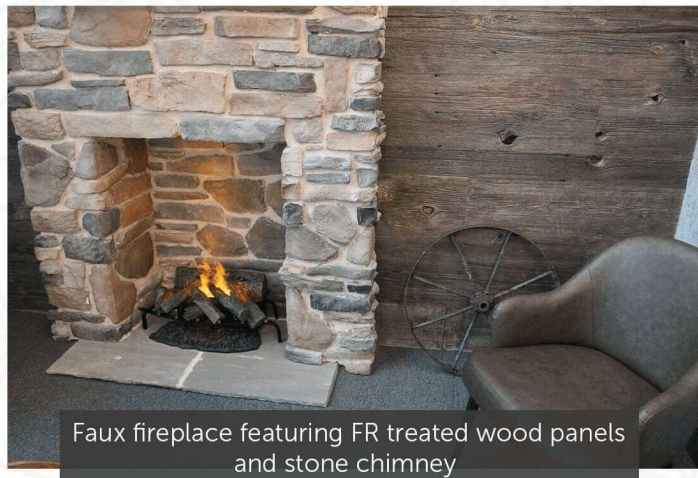
Case Study

Commercial Dining Area

Having previously worked with the client on a different site - where we boosted employee wellbeing and attendance levels by making the canteen a more welcoming and warm place for staff to enjoy - we were delighted to be contacted again to see how we would approach another existing canteen; which was dated, used plain colours and traditional furniture.

The main objective of the project was to increase dining capacity so that more staff could use the area. With their vision of a Canadian-style lodge, we worked with the client to develop and integrate a wide range of materials that would create a hardwearing but comfortable space that encapsulated their brand.

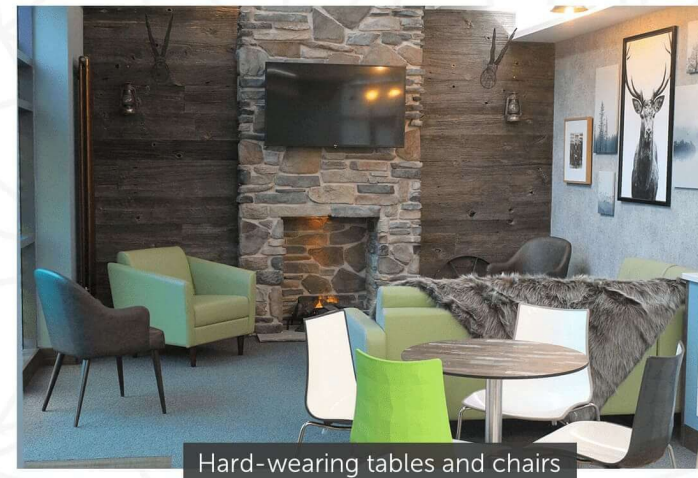
We went above and beyond the client's expectations by creating a stunning area that works as a stylish dining area as well as an incredible breakout space styled as a traditional log cabin. The team had the pleasure of being in the room when it was unveiled to the client, who all walked in full of smiles.



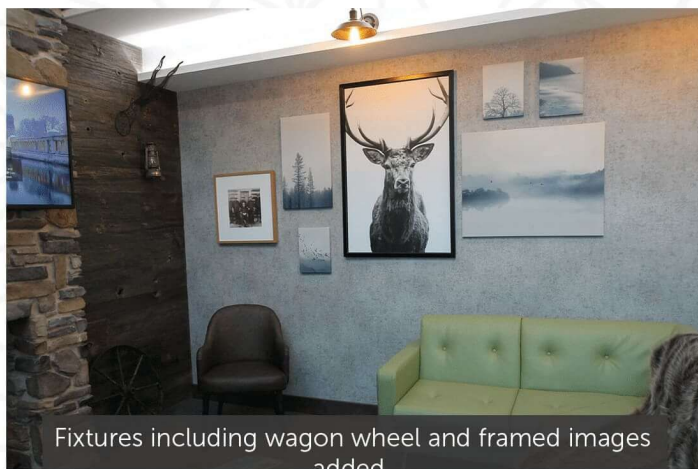
Faux fireplace featuring FR treated wood panels and stone chimney



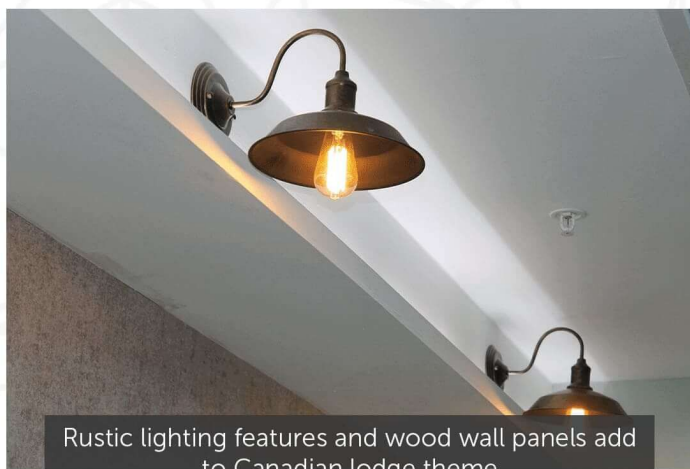
Stunning mountain lake window manifestation



Hard-wearing tables and chairs



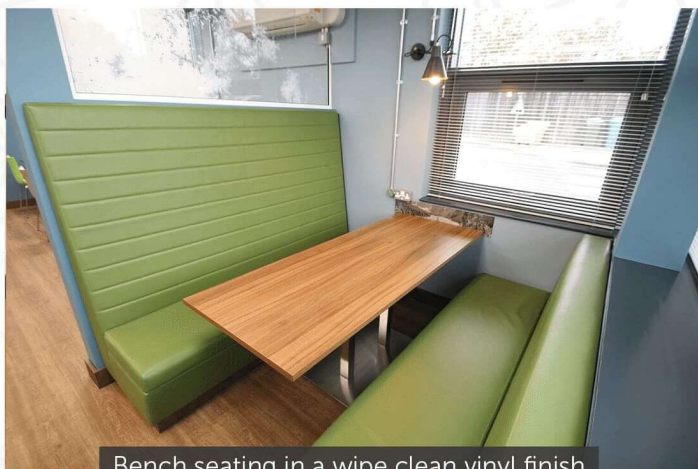
Fixtures including wagon wheel and framed images added



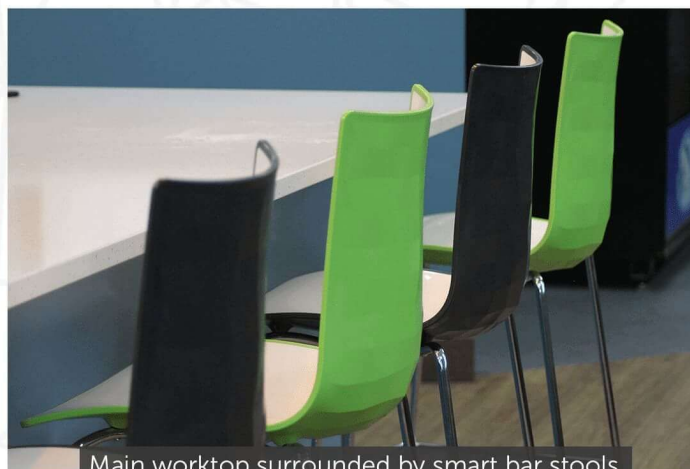
Rustic lighting features and wood wall panels add to Canadian lodge theme



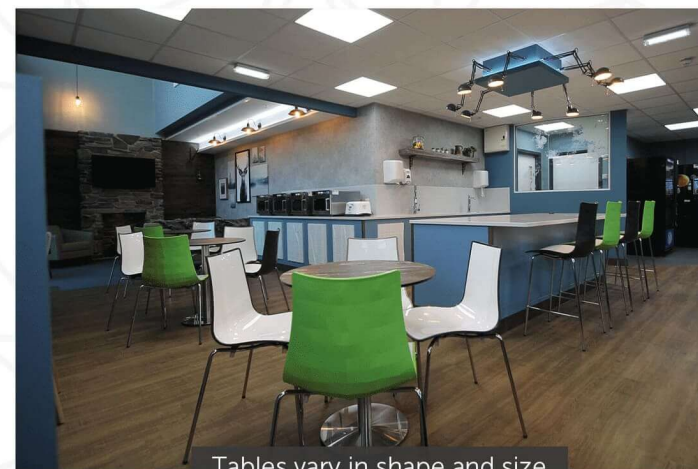
Half glazed partitions, LVT flooring and stone worktops incorporated



Bench seating in a wipe clean vinyl finish



Main worktop surrounded by smart bar stools



Tables vary in shape and size



Case Study

Social Distancing Project

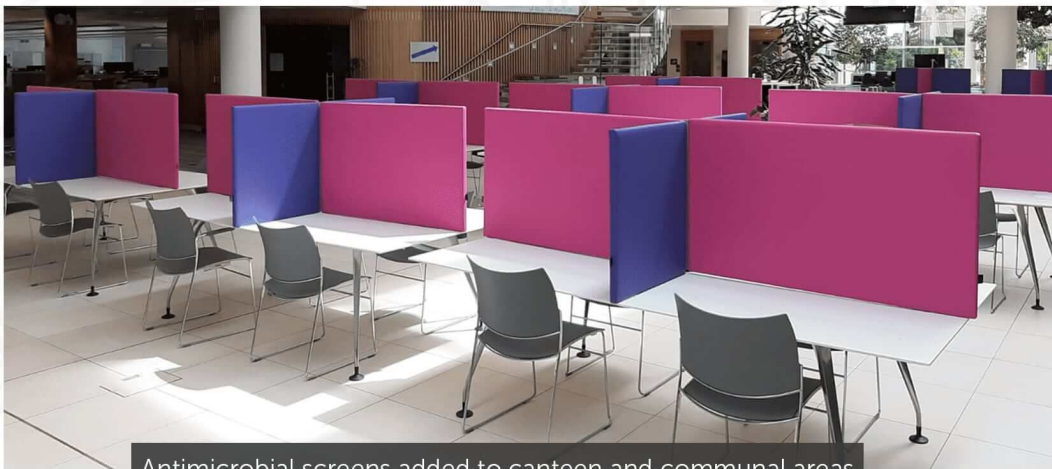
We were approached by Ordnance Survey, a long term client, to develop a plan alongside their Facilities Team to enable their full workforce to return to work. As it was shut throughout the COVID-19 lockdown, their office was not adequately prepared for the new social distancing measures.

First we visited their office and discussed a variety of products that are built to protect from viruses and illnesses. We also discussed how these products could be adapted to suit their requirements. As Perspex was in such short demand for obvious reasons, we suggested an alternative in the form of an Antimicrobial Vinyl product that could be used to divide the seating areas within their canteen. Reasons for choosing this product included it's durability, the fact it wouldn't scratch, easier cleaning processes and it's ability to be installed in a variety of corporate colourways.

The end result was a clean and safe environment, with safety measures in place that don't compromise the overall design and look of the office. Staff were able to return to work confident that their employer had put excellent safety measures in place.

"From placing the order through to installation it was a smooth process and carried out quickly and efficiently"

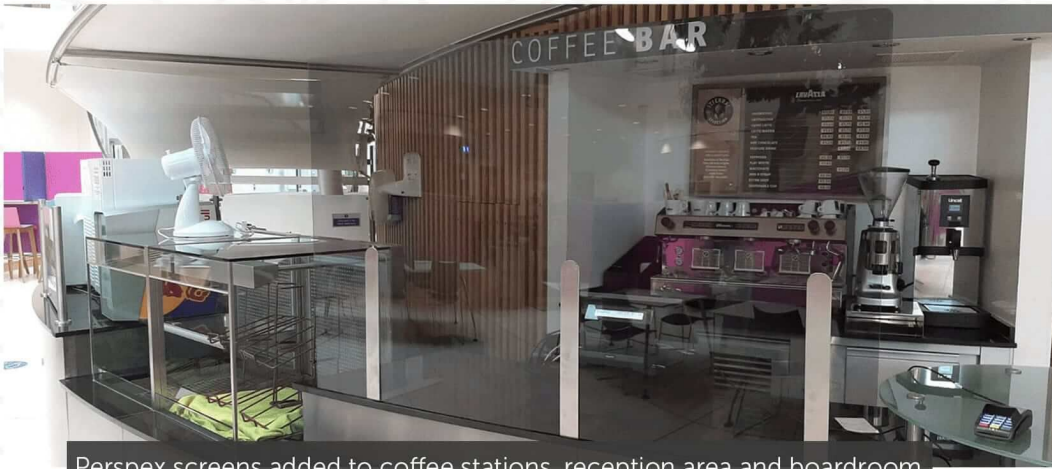
- Mark Bricknell, Ordnance Survey



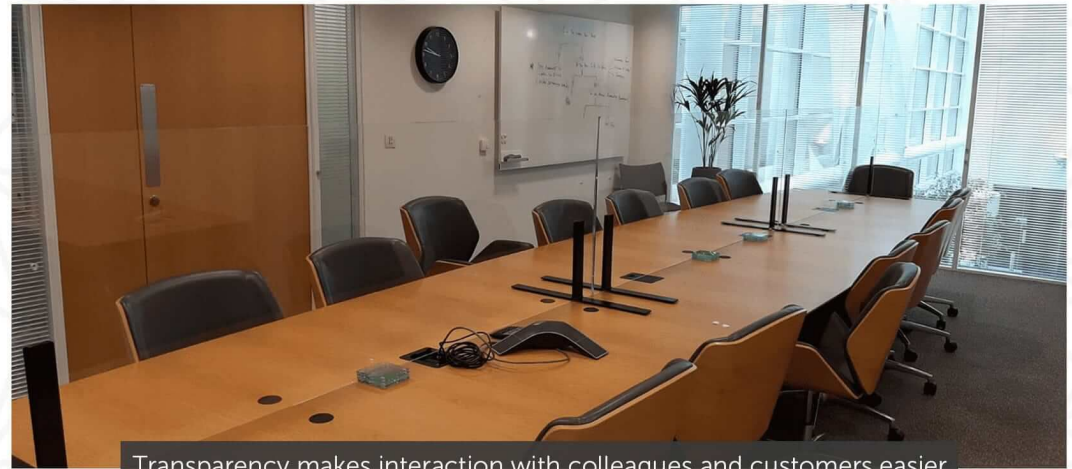
Antimicrobial screens added to canteen and communal areas



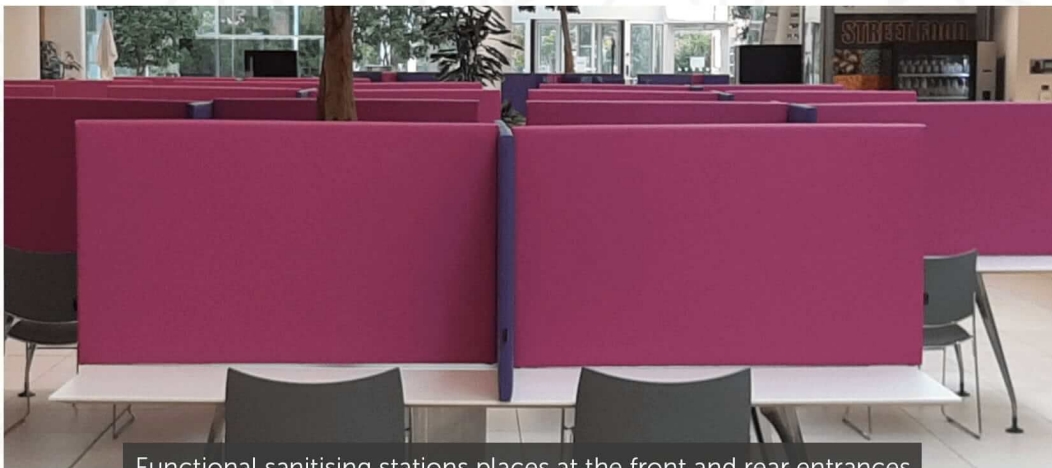
Screens match branding and company identity, maintaining overall office design



Perspex screens added to coffee stations, reception area and boardroom



Transparency makes interaction with colleagues and customers easier



Functional sanitising stations places at the front and rear entrances



Floor stickers added so staff can adhere to social distancing measures



Case Study

Fun Room

This project was all about making use of redundant space in the most effective way for our client.

They wanted a design that encompassed their corporate identity yet still created a space where staff could relax, apply make-up, sit and read or play video games during their breaks.

After listening to the clients requirements, we created a mood board and 2D design documents that incorporated what they wanted with a little inspiration of our own.

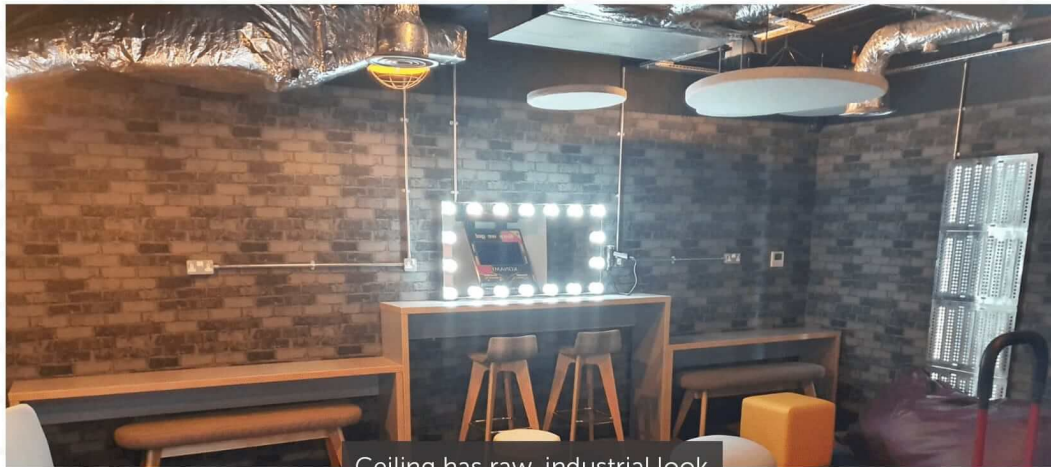
The finished result was a unique and vibrant room, toned down ever so slightly by the clever use of lighting. It was extremely well-received by management and was in use within minutes of us completing the works!



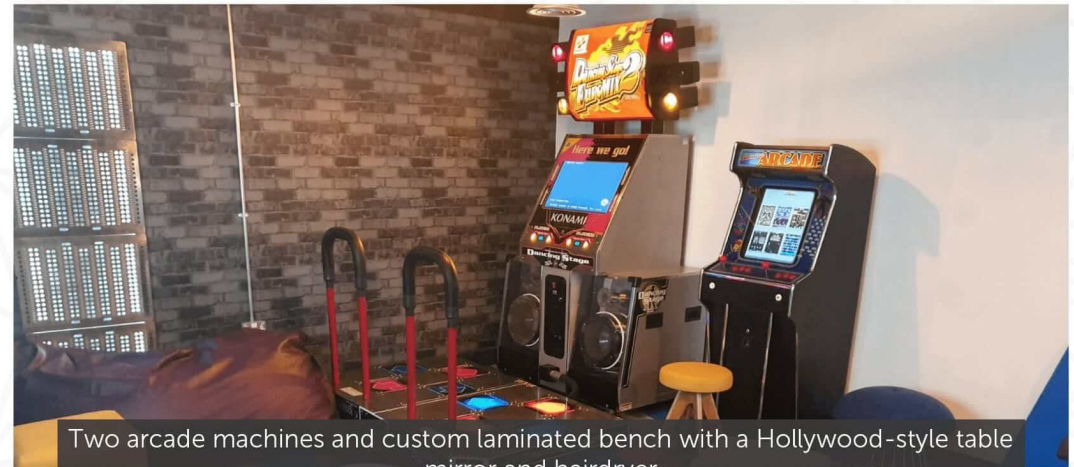
Signage added to door and stud walls built to hide windows



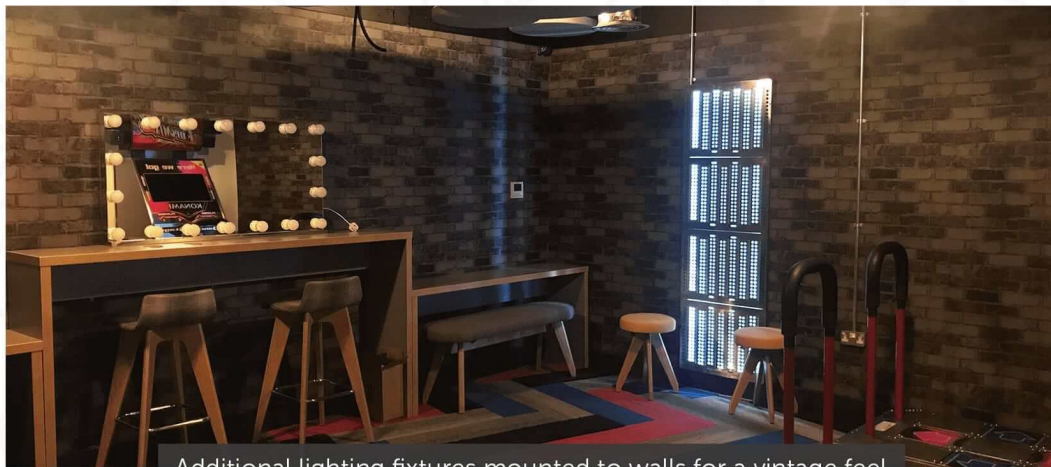
Brick-effect wall covering applied to three walls, fourth wall painted white with go-faster stripe to flow from the colours of the bold carpet tiles



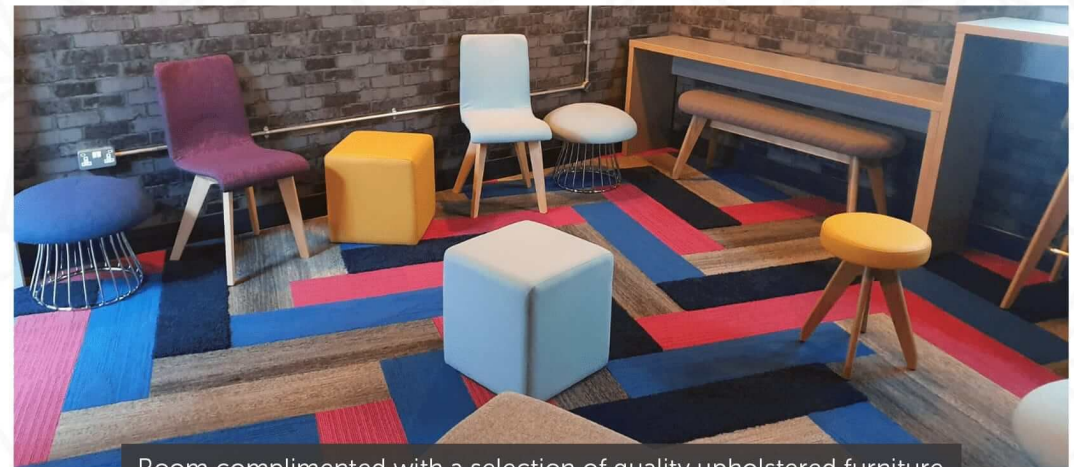
Ceiling has raw, industrial look



Two arcade machines and custom laminated bench with a Hollywood-style table mirror and hairdryer



Additional lighting fixtures mounted to walls for a vintage feel



Room complimented with a selection of quality upholstered furniture

Visit Us

South Coast Design Studio

Located in central Southampton, in our Design Studio we've aimed to feature every type of product and environment that makes up a modern and functional office. From a simple space-saving bench desk to a private and stylish four seater booth, a fully kitted-out kitchen complete with bar to an enclosed meeting room, it's full of products that will help you visualise your perfect workspace.

Let us know when you are available to come in for a coffee (we even have our own branded coffee!) and meet with one of our experts to discuss your needs!

Address: Crosshouse Road, Southampton,
Hampshire, SO14 5GZ





foursquare workspace

www.4sws.co.uk

0800 6347 415 | sales@4sws.co.uk

Crosshouse Road, Southampton,
Hampshire, SO14 5GZ